# Principal Update 2/10/2023

International Community School • 3 days ago • Friday, Feb 10 at 6:00 PM • International Community School



# **International Community School News**

#### **Hello ICS families!**

#### Mid-Winter Break

School is closed February 16-17 for mid-winter break and February 20 for President's Day.

#### **Next week Bell Schedule**

#### ICS Bell Schedule Mid-Winter Break & Presidents' Day February 2023

Monday	Tuesday	Wednesday	Thursday	Friday
13	14	15	16	17
M/T/F Schedule All Periods	Thursday Schedule Odd Periods One Combined Lunch (11:05-11:35)	Wednesday Schedule Even Periods	Mid-Winter Break No School	Mid-Winter Break No School
20	21	22	23	24
Presidents' Day No School	M/T/F Schedule All Periods	Wednesday Schedule Even Periods	Thursday Schedule Odd Periods	M/T/F Schedule All Periods

## **Proctors for AP Testing in May**

LWSD schools are in need of lead and general proctors from May 1-13 and 17-19th.

Lead proctors: Review equipment and tech, provide test-specific administration, prep exam rooms with equipment, review AP ID label sheets and attendance process, create seating charts, and collect and account for all testing material before and after student dismissal, and return materials to storage and AP Coordinator for the school.

General proctors: Support student check-in on testing days, monitor testing breaks and bathroom breaks. Provide support with seating carts, exam collection, etc.

All proctors will be provided proctor training and will be required to review the AP manual and instructions for test administration.

Lead and general proctors will receive pay that is in accordance with their role.

- -Proctors must complete LWSD classified sub application form on the LWSD website
- -Parents cannot be a proctor of a test their own child is taking. Proctors must be high school graduates.

Please contact <a href="mailto:lmorgan@lwsd.org">lmorgan@lwsd.org</a> for more information.

## **AP Exam - Late Registration**

Lake Washington School District encourages all students enrolled in Advanced Placement courses to take the qualifying AP test(s)

in May. Students should complete their registration and pay for their exams during the fall registration window. A late registration window with a late fee of \$50 per test will also be offered. The late registration window is from February 1 - March 3, 2023. The total cost will be \$149 for the exam and late fee.

## After School Pick-up Reminder

Please pick up your student at dismissal or immediately after a club meeting. On Wednesdays, students should be picked up by 1:00. Students should only be here after school for a school sanctioned activity with an adult supervisor. There is no supervision after 3:30. Thank you.

## Traffic Map for Drop-off and Pick-up

Please follow the traffic flow map around the ICS neighborhood. The map shows which streets in the neighborhood to use for access to the school. The lower parking lot and bus lane are not designated for parent cars. **Traffic Flow Map**.

#### Yearbook Ads

Parents are welcome to submit <u>Senior portraits</u> and <u>Ads</u> for the yearbook. This is available until March 9, 2023. Questions can be directed to the <u>Yearbook Club</u>.

#### **Attendance**

Please email ICSAttendance@lwsd.org or call the attendance hotline at 425 936 2381 to notify the school regarding absences, late arrival, and early dismissal.

# Parents bringing items

There is a shelf inside the school entry for dropping off any items, such as lunches, books or homework for your student. Please make sure that the item is labeled with your student's name and that you have informed them. Laptops must be brought into the office.

#### **Contact Information**

Principal: <u>Margaret Kinney Krepel</u> Associate Principal: <u>Mike O'Donnell</u>

Office Manager: Mamoona Zia

Attendance/Safe Arrival: 425-936-2381 or Email

Main Number: <u>425-936-2380</u>

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